

**SPORT CLUBS COACH/INSTRUCTOR CONTRACT**

Sport Club: \_\_\_\_\_

Coach/Instructor Name: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date Service Begins: \_\_\_\_\_ Date Service Ends: \_\_\_\_\_

I agree to be the Coach/Instructor of the above named club. I understand and accept the roles, responsibilities, and authority of this position as described below and in the position description provided me by the club.

In accepting this position, I further understand:

1. That I am responsible and accountable to Cal State University, San Bernardino, Sport Clubs Program, the Student and Leadership Department, the Student Recreation and Fitness Center, and the Sport Club for which I am coaching and providing instruction.
2. That I may act only in those areas in which I have been empowered by the Sport Clubs, subsequent to approval by the CSUSB Sport Clubs Program and the Student Leadership Department. A sport club is first and foremost a student organization to be administered by elected student leaders.
3. That I shall not solicit money from any source, in the name of Cal State University, San Bernardino or the above named club without approval of the club and the proper University officials.
4. That I will not receive any payment in cash, that I shall complete and return a 204 Form and must be paid through approved University processes.
5. That I shall conduct safe and organized practice sessions/classes that will enable club members to develop and improve their skills.
6. That I shall give attention to appropriate safety practices, including inspection of sport gear and the reporting of any hazardous facility conditions.
7. That I am responsible for all medical or all other costs arising out of any bodily injury or property damage sustained by me in the performance of my duties.
8. That I shall promote fair play and good sportsmanship.
9. That I shall be familiar with the Sport Clubs Manual (provided to you) guidelines and procedures that govern the operation of the Sport Clubs Program. I am expected to abide by all applicable rules and regulations of the University and any conference, league, or association to which the club may belong.
10. That I shall represent the above named club, the Sport Clubs Program, the Student Leadership Department and Cal State University San Bernardino in a positive and professional manner.
11. That I shall adhere to all CSU, local, state and federal laws.
12. That I shall adhere to all University policies and procedures pertaining to clubs.
13. That I must, prior to that start of game play, provide the Sport Clubs Program with a certificate of completion of the online Workplace Answers Sexual Harassment training, in which I will be automatically enrolled.

